

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA  
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF CORRECTING )  
SIGNED ORDERS OF ASSIGNMENT )  
\_\_\_\_\_ )

ADMINISTRATIVE ORDER  
NO. 2013-034

WHEREAS, the Clerk of the Superior Court is responsible for processing all Orders of Assignment issued in Maricopa County; and

WHEREAS, the Clerk of the Superior Court reviews the Orders of Assignment for correctness prior to processing; and

WHEREAS, minor clerical errors on the Orders can impede the employer/payor of funds from deducting the support obligation from the payer's earnings,

**IT IS ORDERED** authorizing the Clerk of the Superior Court or designee to make the following clerical corrections to an Order of Assignment signed by the judicial officer:

1. The type of Order of Assignment.
2. The 14-day binding date of the Order of Assignment.
3. The address for submitting payments to the Support Payment Clearinghouse.
4. The Support Payment Clearinghouse monthly handling fee.
5. The social security number of the payer.
6. The correct Family Court case number.
7. The correct ATLAS case number.
8. The Family Court case number under which the cases are consolidated.

**IT IS FURTHER ORDERED** this Administrative Order supersedes Administrative Orders No. 96-019 and 2001-034.

Dated this 15th day of February, 2013.

/s/ Norman J. Davis

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Norman J. Davis  
Presiding Judge

Original: Clerk of the Superior Court

Copies:      Hon. Carey Hyatt, Family Court Presiding Judge  
                 Hon. Michael K. Jeanes, Clerk of the Superior Court  
                 Raymond Billotte, Judicial Branch Administrator